## **Common Application Information**

Counselor:

Mr. Ken Powers

Title: College Adviser

Email: powersk@ollchs.org

Phone: 845-485-1188 Ext 1002

School:

Our Lady of Lourdes HS

131 Boardman Rd

Poughkeepsie, NY 12603 CEEB Code: 334627

Unofficial

- Request from Mr. Powers

**Transcript** 

- Use information to complete admissions applications

- Retain for your records

Official

- Request in the Main Office

**Transcript** 

- Complete and Sign Transcript Release Authorization Form (Main Office)

- Pay \$15 Transcript Processing Fee (one fee for as many colleges as needed)

- Mr. Powers will upload Official Transcript from OLL to each college

G.P.A.

"Weighted", Scale = "100", Through August

Rank In Class:

"Weighted", Through August

Counselor

Recommendation Invite Mr. Ken Powers - College Adviser

powersk@ollchs.org

**Teacher** 

Recommendations- 1 or 2 depending on college requirements

- ASK the teacher at least 2-3 weeks prior to deadline

- INVITE - provide teacher name, subject and email address

- ASSIGN - must assign to each college

Other

Recommendations- Optional

- not for your teachers

- use for Employers, Coaches, Clergy, etc.